

Yellow—Fund Balance remains the same

Green—Decrease in Fund Balance

Red—Increase in Fund Balance

Purple—Tabled for price increase

CITY OF EMERADO COUNCIL

201 Main Street, Emerado, ND 58228

PRELIMINARY BUDGET MEETING

7/18/24 6pm

Mayor Lanes had an emergency fire call, so Joel Linneman (President of Council) called the Preliminary Budget meeting to order at 6pm. Roll Call: T Wynn, T Kramer, J Linneman, T Hanson

Auditor Klava explained today's meeting would be to go over the budget again and see if any changes needed to be made and go over the Police Dept Revenues and Expenditures.

REVENUES:

General Property Fund: \$0.

Liquor License—Remain the same at \$5000.

Building Permit—Remain the same at \$2000.

Gaming Permit—Remain the same at \$100.

State Aid—\$21,032.43 taken in so far, projected by end of year \$42,064.86. Remain the same at \$39,000.

Cigarette Tax—\$328.29 taken in so far, projected by end of year \$658.58. Remain the same at \$600.00.

Water Main Assessment: \$3000.865 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Remain the same at \$1000.

Disconnect/Reconnect Fees & Late Fees: \$1125.99 collected so far this year, council voted to Decrease to \$500.

Highway Tax: \$13,343.50 taken in so far, projected by end of year \$26,687.00. Decrease to \$25,000.

Legacy Highway Fund: Leave at \$0 as do not know what will be received.

Snow Removal Reimbursement: Leave at \$0 as do not know what will be received.

Mowing: \$1656.50 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Remain the same at \$1000.

Telecommunications—Remains the same at \$75.00.

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Homestead Credit: \$3155.21 taken in so far, Auditor Klava explained the extra money was from the homestead credit people could apply for, so it would not remain the same. **Remain the same at \$500.**

Veteran Credit: **Remain the same at \$400.00.**

American Rescue Act: Leave at \$0 as do not know what will be received.

Prairie Dog Fund: Leave at \$0 as do not know what will be received.

Midco Reimbursement: **\$5000, remain the same.**

Street Lights: \$7383.78 taken in so far, projected by end of year \$16,613.70. **Increase to 15,000.**

Sewer Fees: \$38,595.08 taken in so far, projected by the end of year \$86,118.58. **Decrease to \$82,000.**

Sanitation Fees: \$38,409.29 taken in so far, projected by the end of year \$86,403.98. **Decrease to \$82,000.**

Mosquito Control: \$11,427.30 taken in so far, projected by the end of year \$25,711.70. **Decrease to \$24,000.**

Lagoon Maintenance Fund: \$2933.82 taken in so far, projected by the end of year \$6,565.12. **Decrease to \$5000.**

Water Fees: \$93,595.46 taken in so far, projected by the end of year \$211,683.10. **Increase to \$180,000.**

Improvement: \$3504.05 taken in so far, projected by end of year \$67883.18. **Increase to \$7000.**

Infrastructure: \$27,249.70 collected so far this year. Projected by end of year \$61,312.70. **Decrease to \$55,000.**

City Hall Collections: \$10,313.30 taken in so far, projected by end of year \$23,073.46. **Increase to \$19,000**

Vehicle Fund: \$4902.19 taken in so far, projected by end of year \$11,039.74. **Remain the same at \$10,500.**

Water Fill (Tower): \$654.22 taken in so far. Auditor Klava explained it usually is not that much, but NPL (natural gas contractor) has been using the tower for water. **Remain the same at \$500.**

Water Hookups: Leave at \$0 as do not know what will be received

Insurance Reserve: **Remains the same at \$500**

Background Checks: Leave at \$0 as do not know what will be received.

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Public Service Fee: \$48,581.60 taken in so far, projected by end of year \$93,804.00. Decrease to \$94,000.

Fines: \$561.00 taken in so far. Remains the same at \$1000.

EXPENDITURES:

Governing Board: Remains the same at \$8100.

Judge: Remain the same at \$2500.

Clerk of Court: Remain the same to \$5000.

Auditor Salary: Auditor stated she would be in agreement with not getting a raise this year as her health insurance increased. The council agreed for auditors salary to remain the same at \$48,307.02.

Auditors Health: Council agreed to the increase. Split between 3 funds: general, water and sewer. Increase to \$40,950.

Auditors Life Insurance: Remains the same at \$1050.

Auditors Dental Insurance: Remains the same at \$2400.

Auditors Vision Insurance: Remains the same at \$800.

Auditors Retirement: Remains the same at \$4890.

Mileage: Remain the same at \$900

City Attorney: Council decided to increase this due to a lot of civil matters. Increase to \$10,000.

City Assessor: Remains the same at \$700.

Workers Compensation: Remain the same at \$2000.

Audit Fees: Council decided to increase this due to audits needing to be done in the next year. Increase to \$10,000.

Utilities: \$4535.81 paid out so far, projected to pay out by end of year \$9457.92. Remain the same at \$10,000.

Printing and Publishing: \$835.92 paid out so far, projected to pay out by end of year \$1790.38. Increase to 1500.

Dues: \$753 paid out so far, projected to pay out by end of year \$753. Increase to 1000.

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Meeting/Workshops: \$0 paid out so far, projected to pay out by end of year \$200. Decrease to \$200.

Office Supplies: \$1604.05 paid out so far, projected to pay out by end of year \$3208.10. Remain the same at \$3000.

Equipment Maintenance: \$2214.61 paid out so far, projected to pay out by end of year \$4429.22. Remain the same at \$5,000.

Improvement City: \$424.92 paid out so far, projected to pay out by end of year \$1019.76. Remain the same at \$5000.

Infrastructure: \$0.00 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$5000.

Building & Ground: \$12,623.99 paid out so far, projected to pay out by end of year \$20,323.99. Increase to \$25,000.

Park Board State Aid: Auditor Klava explained that quarterly the City has to pay Park Board 10.6% of the State Aid received. \$560.96 paid out so far, projected to pay out by end of year \$1121.92. The Council agreed to allocate \$1050.

Drain 58 Taxes (GF County): \$8925.48 paid out so far, projected to pay out by end of year \$0. Remain the same at \$8925.48.

Office Maintenance: \$7539.07 paid out so far, projected to pay out by end of year \$16,651.96. Increase to \$17,000.

Mowing Lots: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$1000.

Elections: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$100.

Bank Service Fees: \$134.94 paid out so far, unsure of what will be paid out by end of year. Increase to \$200.

STREET LIGHT FUND:

Street Lights: 6825.50 paid out so far, projected to pay out by end of year \$7446. Remain the same at \$7800.

HIGHWAY DISTRRIBUTION FUND:

Street Repair: \$1020 paid out so far, projected to pay out by end of year \$16,613.70. Decrease to \$15,000.

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Snow Removal: \$7452.50 paid out so far, projected to pay out by end of year \$0. Remain the same at \$24,000.

SOCIAL SECURITY FUND:

Social Security/Medicare: \$4683.62 paid out so far, projected to pay out by end of year \$0. Remain the same at \$12,390.

INSURANCE RESERVE:

Building Insurance: \$3205 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$4000.

Water Fund:

Utilities: \$2253.31 paid out so far, projected to pay out by end of year \$4506.62. Remain the same at \$4,600.

Water Maintenance Contract: Remains the same at \$18,000.

East Central Regional Water: \$39,399.22 paid out so far, projected to pay out by end of year \$96,861.88. Remain the same at \$100,000.

Water Testing: \$350 paid out so far, projected to pay out by end of year \$668. Remain the same at \$460.

Postage: \$719.75 paid out so far, projected to pay out by end of year \$1439.50. Remain the same at \$400.

Utility Locates: \$54.35 paid out so far, projected to pay out by end of year \$108.70. Remain the same at \$100.

Improvement: \$2680.28 paid out so far, projected to pay out by end of year \$5360.56. Remain the same at \$7,000.

Mileage: \$345.49 paid out so far, projected to pay out by end of year \$690.98. Remain the same at \$900.

Postage: \$719.75 paid out so far, projected to pay out by end of year \$1439.50. Remain the same at \$1400.

Sewer Fund:

Utilities: \$133.45 paid out so far, projected to pay out by end of year \$266.90. Remain the same at \$300.

Sewer Maintenance Contract: Remains the same at \$18,000.

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Mileage: \$338.47 paid out so far, projected to pay out by end of year \$676.94. Remain the same at \$900.

Water Testing: \$166.83 paid out so far, projected to pay out by end of year \$333.66. Remain the same at \$300.

Improvements: \$10,222.50 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$15,000.

SANITATION:

Garbage Contract: \$35,199.84 paid out so far, projected to pay out by end of year \$70,399.68. Increase to \$72,000.

Mosquito Fund: \$2630, paid out so far, projected to pay out by end of year \$5260. Remain the same at \$12,500.

LAGOON SINKING FUND:

ND Public Finance Authority: \$10,000 paid out so far. Remain the same at \$10,000.

ND Public Finance Authority: \$1612.50 paid out so far. Remain the same at \$5,000.

ND Public Finance Authority: \$150 paid out so far. Remain the same at \$300.

POLICE:

Police Salary: \$60,000. Remain the same at \$60,000.

Health Insurance: \$15,210.18 paid out so far, projected to pay out by end of year \$30,420.36. Increase to \$32,000.

Life Insurance: \$276.18 paid out so far, projected to pay out by end of year \$552.36. Remain the same at \$550.

Dental Insurance: \$2396.76. Remain the same at \$2400.

Vision Insurance: \$794.88. Increase to \$800.

Retirement: \$3598 paid out so far, projected to pay out by end of year \$7196. Increase to \$7200.

Attorney Fees: \$406 paid out so far, projected to pay out by end of year \$812. Remain the same at \$1200.

Police Car Insurance: \$617 paid out so far, projected to pay out by end of year \$1234. Remain the same at \$1200.

Gas & Oil: \$1566.98 paid out so far, projected to pay out by end of year \$3133.96. Decrease to \$3000.

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Police Car Maintenance: \$142.86 paid out so far, projected to pay out by end of year \$285.72. Remain the same at \$1300.

Police Budget: \$4017.09 paid out so far, projected to pay out by end of year \$8034.18. Remain the same at \$7000.


Workshop/Dues: \$732.15 paid out so far, projected to pay out by end of year \$1464.30. Increase to \$800.

Uniforms/Badges: \$434.05 paid out so far, projected to pay out by end of year \$868.10. Remain the same at \$400.

Communications/PSAP: \$4120. Mayor Lanes/Chief Lund will check into the price increase for this. Tabled.

The Final Preliminary Budget Meeting is scheduled for 8/5/2024 at 6pm.

Motion to Adjourn: T Hanson.



Jake Lanes/Mayor Date: 8/5/24



Janelle Klava/City Auditor Date: 8/5/24