

APPROVED

CITY OF EMERADO COUNCIL

201 Main Street, Emerado, ND 58228

PRELIMINARY BUDGET MEETING

8/7/2023 6:00pm

Roll Call: Wynn, Linneman, Hanson, Auditor Klava attended via phone.

Mayor Lanes called the Preliminary Budget meeting to order at 6:05pm.

Mayor Lanes explained the changes that were made to the different funds in non-departmental and water.

Mayor Lanes explained that when looking at the final page of the budget, the total revenue and total expenditures so far as set by council, gives us a difference of \$46,102. That is what we are sitting right at now and we planned when we set those numbers to increase the revenues so that number is going to change again and once, we change those numbers that's what it will be at our final budget. Expenditures aren't going to change, if we change any more, we will lose out on tax money as county was discussing with Auditor Klava.

Funds such as sanitation and water rates will be discussed.

Non-Departmental—Expenditures

Utilities: Auditor Klava explained that currently Excel, Nodak, Midco, Verizon, Connecting Point, IT Technology and Marco are all coming out of non-departmental utilities and to make it easier for next year we split them all up. Excel, Nodak, Midco and Verizon will remain coming out of this fund.

Office Maintenance (Fund 409—Added) \$6000 Connecting Point, IT Technology, Marco. Marco was coming out of equipment maintenance so will be changed to come out of office maintenance.

Office Maintenance--\$6000.00---(Connecting Point, IT Technology and Marco)

Utilities--\$7500.00—(Excel, Nodak, Midco, Verizon)

Equipment Maintenance—6000.00 (Fixing things in City Hall)

Printing & Publishing--\$1000.00

Office Supplies--\$3000.00

Improvements--\$5000.00 (planting of trees, and beautification of the city)

Infrastructure--\$5000.00 (Will be used for anything that needs to be done around the city)

Building & Grounds--\$19,100 (city mowing contract will be moved to this fund)

GF County Tax--\$9000.00

Mowing--\$1000.00 (mowing of city lots)

Water Rates: Discussed the Motion that was made at last meeting to increase water and sewer rates to compensate for Auditor 3% salary increase. Water will be increased by \$.83 and sewer rates will increase by \$.83.

Water Fund:

Auditor Klava explained that PSN payment services should come out of the water fund under utilities as it is payments for water bills. Currently is coming out of non-departmental utilities. The council agreed to change the funds. (Fund 350)

Sewer Dept--\$800.00

Mileage--\$900.00

Utilities-\$3800.00 (PSN)

Maintenance Contract--\$18,000

East Central Regional Water--\$100,000

Postage--\$1300.00

Water Locates--\$100.00

Improvement--\$7000.00

Sanitation Rates: Discussed the Motion that was made at the last meeting to increase sanitation rates \$2.76 per month per resident. Currently at \$15.50 per tote will go to \$18.26 per tote.

Sewer Fund:

Mileage--\$900.00

Utilities--\$250.00

Maintenance Contract--\$18,000

Sewer water testing--\$500.00

449—take out

Improvements--\$10,000

Sanitation:

Garbage Contract--\$70,000

Rolloff Dumpsters-\$4000.00

Recycle Dumpster--\$1000.00

Mosquito Control--\$10,000

Police Budget:

Police Chief Salary—Discussed the Motion that was made at the last meeting to increase police salary to \$60,000.

Attorney Fees—1200.00

Insurance Patrol Car--\$1000.00

Gas/Oil--\$6000.00

ADD Car Maintenance—\$1300.00

Police Budget--\$7000.00

Workshops/Due--\$400.00

Uniforms/Badges--\$400.00

ADD Communications/PSAP--\$4200.00

ND Pers--\$5000—ND Pers is going up 1/1/2024 to Employer Contribution of 9.81%.

Revenues:


Auditor Klava explained that the revenue increase needed are already in the budget sheet they have. Mayor Lanes explained he and Auditor Klava met on Wednesday night during mayor hours and went through some of the increases that needed to be made so we had a plan for tonight's meeting.

Auditor Klava did see a correction that needs to be made Page 2 (503) on the revenue sanitation needs to be updated to \$75,000 instead of \$68,000.

Final Budget Meeting will be set at the September Council Meeting.

Talked about asking Lions club to help with the cost of new car computer and vest.

Motion to Adjourn: J Linneman.


Jake Lanes/Mayor Date: 9/11/23


Janelle Klava/City Auditor Date: 9/11/23