

**CITY OF EMERADO**

**201 MAIN STREET, EMERADO ND 58228**

**REGULAR COUNCIL MEETING**

**10/3/2022 7PM**

Mayor Jake Lanes presiding and started the meeting at 7pm.

Roll Call: Wynn, Molina, Hanson and Linneman. All Present

**Past Minutes:** Council Meeting 9/12/2022. Minutes were reviewed and Motion made to pass the past minutes. 1<sup>st</sup> Hanson 2<sup>nd</sup> Linneman. Roll Call: Wynn, Molina, Hanson, Linneman. Mayor let record show all in favor.

**Police Report:** Chief Lund stated he had 14 cases, 53 calls and issued 7 citations. Chief Lund explained he had a busy month but most of the cases went to District Court as we are not a City of record.

**Finance Report:** Finance Report was reviewed, and Motion made to approve the bills paid in September 2022 and for paying of the upcoming bills for October 2022. 1<sup>st</sup> Linneman 2<sup>nd</sup> Wynn. Roll Call: Wynn, Molina, Hanson, Linneman. Mayor let record show all in favor.

CHECK #	BILLS ALREADY PAID IN AUGUST 2022	AMOUNT
9573	Cordilayne Meyer	\$375.00
9574	VOID	\$0
9575	VOID	\$0
9576	VOID	\$0
9577	Colton Anderson (Refund water)	\$10.70
9578	East Regional Water	\$6552.11
9579	Midco	\$75.50
9580	ND One Call	\$6.50
9581	Waste Management	\$5215.72
9582	Wendy Sullivan	\$800.00
9583	Brooke Gornowicz	\$506.68
9584	Tony Hanson	\$110.82
9585	Janelle Klava	\$1538.90
9586	Jake Lanes	\$138.52
9587	Joel Linneman	\$110.82
9588	Dan Lund	\$1774.54
9589	Frank Molina	\$110.82
9590	Patrick Rosenquist	\$158.85
9591	Tamara Wynn	\$110.82
9592	GF Utility Billing	\$52.00
9593	Matthew Bender	\$199.89
9594	ND League of Cities	\$702.00

9595	Swanson & Warcup	\$554.50
9596	Forum Communications	\$575.94
9597	Marco	\$202.26
9598	Nodak	\$945.49
9599	Emerado Fire Dept	\$3750.00
9600	Quill.com	\$49.99
9601	VOID	\$0
9602	Janelle Klava	\$1495.30
9603	Brooke Gornowicz	\$435.52
9604	Dan's Excavating	\$1657.50
9605	Airbourne Vector Control LLC	\$4701.93
9606	Midco	\$168.66
9607	Excel Energy	\$40.11
9608	Schmitz Inc (September Contract)	\$1000.00
	CHARGEBACK FROM CREDIT CARD PAYMENT (JESSE TURNER)	\$324.68
ACH	SIT	\$129.49
ACH	BC/BS	\$292.82
ACH	ND Pers (Retirement)	\$1189.49
ACH	EFTPS	\$1635.12

DEBIT CARD PAYMENTS MADE IN AUGUST 2022	AMOUNT
Cenex (PD-Fuel)	\$341.86
SuperPumper (PD-Fuel)	\$45.03
Apple.com	\$14.53
SP Liberty (Flagpole base)	\$59.00
Amazon (Podium)	\$157.46
ND League of Cities (PD-Conference)	\$100.00
Amazon Prime Membership	\$14.99
USPS	104.88
Harbor Freight (Pole Pounder)	\$37.53
Walmart (PD-CD/CD Holder)	\$49.13
GF Fire Equipment (Fire Extinguishers)	\$27.50
USPS	\$4.43

BILLS TO BE APPROVED TO BE PAID IN OCTOBER 2022	AMOUNT
Ferguson Water Works	\$1831.99
GF County Highway	\$125.40
Schmitz Inc,	\$7225.00
Schmitz Contract (October 2022)	\$3000.00
Marco (Copier)	\$202.26
Intellitech (PD)	\$264.98

## **OLD BUSINESS:**

1. **Waste Management:** Mayor Lanes explained the proposal from Paul from Waste Management to the council again that was tabled from last meeting for a onetime 6% rate increase for 2023, 2.5% for 2024 and 2.5% for 2025. J Linneman asked Paul if the city decided not to do the 6% did it stay at the current rate of 2.5%. Paul stated yes, and that the contract was already locked in at 2.5%. J Linneman stated he felt city should wait until the city was in a better position to make that big of an increase for residents. Rest of council agreed. Paul suggested a 4% one time increase then; council decided to remain at the 2.5% for now.
2. **Leave/Branches Roll Offs:** J Klava explained Waste Management would be bringing two dumpsters Oct 21, 22 and 23 with pickup on 24<sup>th</sup>. Molina asked if the leaves could be in bags. J Klava will contact Waste Management and find out for sure. Mayor Lanes explained he will revise the signs we have to place by the dumpsters as far as what can be put in the dumpsters.
3. **New Checking Account:** Mayor Lanes explained the account has been opened and the water deposit money has been transferred into it, as this cannot be combined with other city monies. Checks will be order for the account for when we need to do a refund, and J Klava will be ordering them from a separate company as for the bank you have to order 2000 checks, and we would never use that many.

## **NEW BUSINESS:**

1. Merlyn Hensrud: Damage to the pole at the end of his driveway. Mayor Lanes explained Merlyn Hensrud was not present.
2. Acks Trailer Court Meter: J Klava explained that we now have the correct compound pit meter to install in the trailer court, and that we did not need a licensed plumber to do it, so will schedule with Glenn to get this completed hopefully this week. Mayor Lanes also explained he might have a ladder that would work for going down in the hole. Glenn will check out the ladder.
3. Chargeback on Credit Cards. J Klava explained a resident called in to make a payment on his water bill with his credit card and then afterwards called it in as fraud so they cancelled the payment and we got a chargeback from the bank. J Klava explained no credit card payments should be taken over the

phone as we have no proof that the resident approved it, whereas if they come in they have to sign the receipt. Council agreed.

4. Signage around town. Mayor Lanes explained he had talked to GF County and they said they couldn't do it as there was too many. N West gave him some names of some companies so he could get some quotes. J Linneman stated there was supposed to be a yield sign by his house that hasn't been there for years, and that there were a couple more that are covered by tree branches. J Linneman and Glenn drove around and looked at the trees that needed to be cut/trimmed.
5. Past Due Water Accounts: J Klava explained there were 6 past due accounts that should have been shut off but only two could be as some of the curb stops are bent, and some can't be located. Council decided that it would be the expense of the landlords of the duplexes to have someone come and locate and make the curb stops assessable. Mayor Lanes asked J Klava to contact the landlords and explain they could hire someone to do the work themselves or the city could have Glenn do it and bill them, but that it needed to be done before winter.
6. J Linneman explained that something needed to be done with Acks Trailer Court and all the junk/furniture around back on King Street and throughout the park. Chief Land explained he knows of the problem, but that he has been busy and had time to deal with it, but will look into it.
7. Hiring of Past Employee: J Klava explained to the council that at the beginning of last week Mayor Lane and herself let the deputy auditor go due to the fact there was not much for her to do along with her ability to not being able to do certain things. And explained if the past employee was hired it would be beneficial as she is very knowledgeable in BM and would be helping working in that program. The council decided due to the history and incident regarding this past employee it was not a good idea to hire her as an employee or as 1099 Independent Contractor. Hiring of past employee was denied.

#### OPEN FLOOR FOR PUBLIC COMMENT:

- E Bader thanked city council and Glenn for putting gravel on the road by park and fixing the railing. She also stated it would be nice to send out some kind of letter regarding leave/branch cleanup dumpsters. Also questioned whether City was going to have one for other junk. Mayor Lanes explained that in the past that

the cleanup days for bulk junk did not go well and ended up costing the city a lot of money, so city is going to start with he leaves/branches dumpsters and see how those go first.

ADJORNMENT: J Linneman

Meeting adjourned.

**Minutes are unofficial until approved by the City Council. J Klava/City Auditor**