

CITY OF EMERADO

201 MAIN STREET, EMERADO, ND 58228

CITY COUNCIL MEETING

7/10/23 7PM

AGENDA:

Mayor Lanes presiding and called the meeting to order at 7:01pm. Future council meeting will be August 7, 2023 @ 7pm and Preliminary Budget Meeting will be held July 16, 2023 @ 10am.

Roll Call: Members present Tamara Wynn, Joel Linneman, Tony Hanson, Mayor Lanes, Auditor Janelle Klava.

Minutes—M/S/C (JL/TW) Approval of Council Agenda and approval of minutes from June 5, 2023, council meeting. Roll Call: Wynn, Linneman, Hanson. Mayor let record show all in favor.

Finance Report/Bills—M/S/C (JL/TH) to approval Financial Report and to approve the bills paid in June 2023 and for paying upcoming bills in July 2023. Roll Call: Wynn, Linneman, Hanson. Mayor let record show all in favor.

Police Report—Chief Lund gave his monthly report.

OLD BUSINESS:

- 1. Follow-up on Blighted Structures and Junk-** Police Chief explained he is still working on the blighted structures as he is doing some research into the ordinances/codes/subsections, he has cited two people for junk, and they will appear in court on 7/11/2023. J Linneman asked about the two that were in the trailer park (one that burnt and the one that's in two pieces) he would like to see them taken care of. Chief Lund asked how the council would like him to proceed with those. It was decided that he would serve him with paperwork (Notice of Intent) and give him 30 days to remove the trailers.
- 2. Snow Removal Grant Application-Season wide**—Auditor explained the city received the second check for \$7026.37. Total reimbursement received was \$10,364.06.
- 3. Road Repairs:** Mayor Lanes explained some of the roads have a lot of potholes/damage and are in need of repair. Motion made to have Schmitz, Inc. repair 3 separate spots in town. (JL/TW) 1) East Hancock Ave (Dig out 12x14x6" Asphalt 2) Main St Front of Museum Dig out 10x60x12 New Fill 25 yards 6" asphalt 3) Corner of 5th & Folsom Way patch holes. Roll Call: Wynn, Linneman, Hanson. Mayor let record show all in favor.
- 4. Museum/School House:** J Renfrow approached the council with a survey that was done of where the schoolhouse will be placed. The lot is 140x25ft. She is asking for a 3 ft variance from the city. Mayor explained lot was zoned as R1 and should be changed to Commercial. Motion made to approve the variance of 3 ft. for the schoolhouse and rezone the lot to commercial. (JL/TH) Roll call: Wynn, Linneman, Hanson. Mayor let record show all in favor. Mayor also explained the permits needed: moving & building permit. Once the lot is purchased the permits will be discussed. Tabled to next meeting.

APPROVED

NEW BUSINESS:

1. **Juan Hernandez**— Juan Hernandez approached the council about a lot he purchased at 104 Cairens Ave in Emerado. Stated he planned to start building a house next year. Wondering about putting in driveway. Was discussed and explained once he had the parcel numbers and all the figures for building the house to come back to the council for approval.

2. **Auditor Workshop**---Bismarck July 24-26—Auditor explained she is signed up for workshop in Bismarck on the following days and it is for budgeting.

3. Steve Anderson approached the council regarding a letter he received regarding mowing of his ditch by Promark. He stated he has not mowed it in 4 1/2 years, he states he mows his half of the ditch and in front of his property. He states there is cement markers in the ditch that probably belong to the state/county. Mayor Lanes explained he would check into the markers and find out if it is owned by the state or county and get in touch with him.

CHECK #	BILLS ALREADY PAID IN JUNE 2023	AMOUNT
9880	Big Jims Tire (PD)	\$837.66
9881	Connecting Point	\$242.00
9882	East Central Regional Water	\$7963.42
9883	Marco	\$202.26
9884	Midco	\$161.22
9885	ND One Call	\$1.30
9886	Ness Printing	\$76.01
9887	Waste Management	\$7258.42
9895	GF Utility Billing	\$178.00
9896	IT Technology	\$53.05
9897	Marco	43.75
9898	Midco	\$75.50
9899	Schmitz Inc	\$4422.50
9900	Swanson & Warcup	\$661.16
9901	Midco	\$168.00
9902	Nodak	\$1043.12
9903	Emerado Endowment Fund (Refund)	\$150.00
9904	Dietzer Electric	\$645.46
9905	ND State Tax	\$71.56
9906	Ness Printing	\$78.02
9907	Safeguard Business Systems (Business Checks)	\$413.16
9908	Vaaler Insurance (Building)	\$1007.00
9909	Waste Management	\$5181.36
9910	Xcel Energy	\$38.58
9913	CJ Lawn Care (Extra Lots added to contract)	\$2805.00
	Bank Service Charge	\$15.00

ACH PAYMENTS MADE IN JUNE 2023		
ACH	PSN (Monthly Pymt)	\$304.50
ACH	ND Pers (Retirement)	\$1598.38
ACH	EFTPS Payments	\$1374.30
ACH	ND Pers (Life)	\$127.55
ACH	BC/BS	\$5096.63
ACH	VSP Vision Plan	\$974.88
ACH	Verizon	\$254.50

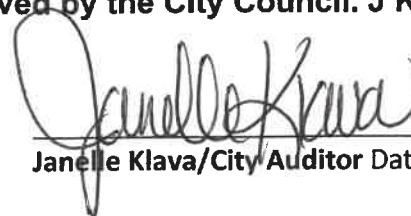
DEBIT CARD PAYMENTS MADE IN JUNE 2023		AMOUNT
Northdale Oil		\$41.88
Landing Strip		\$ 152.12
Walmart		\$112.69
Sams		\$215.43
Amazon		\$51.11
Rydells		\$80.56
USPS		\$183.72
Blauer Serious Protection (Police Dept)		\$260.52
Apple.com (Police Dept)		\$2.99
Quill		\$83.98

BILLS TO BE APPROVED TO BE PAID IN JULY 2023		AMOUNT
GoDaddy.com (Website)		?
ND league of Cities (Dues)		\$731.00
Marco (Color Copies)		\$671.39
Airborne Vector Control (\$1290.00 each time—2xs)		\$2580.00
Dans Excavating (Change Meter @ Acks)		\$1275.00
Schmitz, Inc (Snow Removal)		\$15,260.00
Schmitz, Inc (Cleaning Ditch by park)		\$6327.50
Schmitz Inc (Cleaning lot by Dollar General)		\$200.00
Schmitz Inc (Waiting for payment from Polar)		\$1125.00

ADJORNMENT:

Meeting minutes are unofficial until approved by the City Council. J Klava City Auditor


 Jake Lanes/Mayor Date: 8/17/23


 Janelle Klava/City Auditor Date: 8/18/23