

CITY OF EMERADO

201 MAIN STREET, EMERADO, ND 58228

REGULAR COUNCIL MEETING

9/12/2022 7PM

Mayor Jake Lanes presiding:

Roll Call: Wynn, Molina, Hanson and Linneman. All present.

Past Minutes: Council meeting 8/1/2022, Preliminary Budget 8/1/2022 and Preliminary Budget 8/9/2022. J Linneman stated he had question on the preliminary budget for the Maintenance Agreement. Mayor Lanes explained those question would be discussed at the next budget meeting. Motion made to pass the past minutes. 1st Hanson 2nd Linneman. Roll Call: Wynn, Molina, Hanson, Linneman. Mayor let record show all in favor.

Police Report: Mayor Lanes explained Chief Lund could not attend the meeting tonight therefore there is no police report.

Finance Report: Review and passed 1st Hanson 2nd Wynn. Roll Call: Wynn, Molina, Hanson, Linneman. Mayor let record show all in favor of bills paid in August 2022 and for paying the upcoming bills in September 2022.

CHECK #	BILLS ALREADY PAID IN AUGUST 2022	AMOUNT
9532	Marco	\$229.99
9533	Midco	\$159.33
9534	Nodak Electric	\$1123.13
9535	Vaaler Insurance	\$898.00
9536	Waste Management	\$5452.80
9537	Excel Energy	\$40.04
9538	Schmitz, Inc (Misc Bills)	\$4644.17
9539	ND One Call	\$8.55
9540	Ferguson Water Works	\$647.78
9541	Tony Hanson	\$221.64
9542	Jake Lanes	\$415.57
9543	Joel Linneman	\$332.46
9544	VOID	\$0
9545	Patrick Rosenquist	\$158.85
9546	Tony Hanson	110.82
9547	Tamara Wynn	\$332.46
9548	Frank Molina	\$110.82
9549	Midco	\$75.50
9550	Midco	\$53.01
9551	Midco	\$109.21
9552	Wendy Sullivan	\$140.00
9553	VOID	\$0

	CONTINUED.....	
9554	VOID	\$0
9555	Emerado Park Board	\$359.55
9556	Dan Henneman	\$240.00
9557	Schmitz (Contract)	\$4000.00
9558	Janelle Klava	\$1538.90
9559	Cordilayne Meyer	\$225.00
9560	Brooke Gornowicz	\$225.00
9561	Dan Lund	\$1774.54
9562	Heather Lund	\$200.00
9563	East Central Water District	\$8362.84
9564	Midco	\$168.70
9565	Nodak Electric	\$977.32
9566	Waste Management	\$3329.71
9567	Waste Management	\$1940.96
9568	Excel Energy	\$38.95
9569	Janelle Klava	\$1528.55
9570	Brooke Gornowicz	\$442.51
9571	Dan Lund	\$1774.54
9572	Custom Creations (Name Plates)	\$76.00
ACH	BC/BS	\$5096.63
ACH	ND Pers (Retirement)	\$1179.67
ACH	EFTPS	\$1725.10

DEBIT CARD PAYMENTS MADE IN AUGUST 2022	AMOUNT
Cenex (PD-Fuel)	\$172.34
SuperPumper (PD-Fuel)	\$110.80
Dollar General (Garbage Bags)	\$9.36
Rydells (Oil Change)	\$75.67
Amazon (Tiolet Paper)	\$47.99
Amazon (Garbage Bags)	\$30.49
Office Max (Chairs)	\$839.94
Adobe, Inc (PD-Software)	\$188.87
Deluxe (Check Registers)	\$76.96
USPS (Postcard stamps)	\$148.00
USPS (Certified Mail)	\$4.33
Amazon (Mailbox)	\$99.16
USPS (Certified Mail)	\$14.76
Amazon (Chairs)	\$645.68
Amazon (Flagpole & Flag Spreader)	\$118.44
Amazon (Name Plates)	\$89.60

BILLS TO BE APPROVED TO BE PAID IN SEPTEMBER 2022	AMOUNT
League of Cities	\$702.00
Airbourne Vector Control	(1170 x 4 plus \$21.93 Finance Charge \$4701.93)
Emerado Fire Dept	\$3750.00
Dans Excavating (Sewer Repair 7/11/2022)	\$1625.00
Schmitz (water line break 5/19/2022)	\$7225.00
Schmitz (Polar water line repair 2021)	\$1125.00
Marco	\$202.26
Matthew Bender & Company LLC	\$199.89
Ferguson Water Works (Meters Glenn ordered-2)	\$662.20
Schmitz Contract	\$3000.00
GF Utility Billing	\$52.00
Swanson & Warcup	\$554.50

OLD BUSINESS:

- 1) **Maintenance Agreement:** Mayor Lanes explained the Maintenance Agreement was completed between Attorney Warcup and Glenn Schmitz. Glenn asked the council if he could bring the Agreement to his partners and have them look it over and return it signed if they were in agreement with it. Council agreed. T Wynn questioned when the Agreement would start. J Klava explained the month the Agreement was signed in was the month it would start. Glenn explained it would still be the \$1000 a month until the Maintenance Agreement is signed. Motion was made to accept the Maintenance Agreement as written. 1st Hanson 2nd Linneman. Roll Call: Wynn, Molina, Hanson, Linneman. Mayor let the record show all in favor.

NEW BUSINESS:

- 1) **Sanitation Rates:** Paul from Waste Management presented the council with a proposal for the new contract. He stated the contract has already been auto renewed and locked in at 2.5% for 2024, but that he is asking for an addendum for and increase to 6% for 2023, and then 2.5% for 2024 and 2025. He explained with the increase of everything going up they would like to increase it now, rather than wait. He stated it was a council decision and that they did not have to agree to it. The council asked Paul to put together a report that would show the price increase for the 6%. Paul stated he would send this to J Klava. Mayor Lanes asked J Klava to send this report to all council members when its received so they can review it, before a decision is made. It was tabled until the next meeting.
- 2) **Paving/Repairing of Main Street:** Mayor Lanes explained to the council that he had requested J Klava to get an estimate from Tri-State Paving for repairing main street. The estimate came in as \$167,624 for cleaning the street and laying down 2 inches of asphalt. J Linneman stated that he though the street would need to be completed tore up and replaced versus patching

it. Council members agreed and Mayor Lanes explained this is something that will have to be looked at in the near future. Mayor Lanes discussed purchasing some cold mix for repairing some potholes around town. Stated he had talked to GF County, and he can get a bag for less than \$10. Council agreed to get about 12 bags and see how far that will go.

- 3) **Berger Enterprises:** \$450 for 30yd dumpster for 2 weeks, no other fees for dumping. Council decided that Waste Management was the cheapest for the dumpsters so would go with them. Clean up for trees, leaves and branches will be scheduled for the 3rd week of October. J Klava will call Waste Management and get this scheduled.
- 4) **Polar Communications-Mastec SRX Communications—bills from 8/2021:** J Klava explained this bill still has not been paid but is working with the Operations Manager of Polar and he stated it will be taken care of soon. Glenn also stated we should ask the company that installed the fiber optic lines for a diagram of their work as we do not know where the lines are and if he was to dig and hit a line, who would pay for that. J Klava will contact Polar for a diagram of their work. Warcup explained we should find out if there was ever a Franchise Agreement for their work in the city. J Klava will check into this also.
- 5) **New Checking Account at Alerus Financial Bank:** J Klava explained in talking to Black Mountain it was decided that the water deposits should be in a separate account, so the money is kept separate from the City. Motion was made for J Klava to open a new checking account at Alerus Financial for the water deposits with signatures of J Klava and Mayor Lanes. 1st Linneman 2nd Wynn. Mayor let record show all in favor.
- 6) **Hiring of past employee:** Council discussed the hiring of a past employee as a 1099 independent contractor. This was tabled to next meeting for new council members to do some research.

OPEN FLOOR FOR PUBLIC COMMENT:

- G Schmitz asked about the trimming of the trees around town that overlap the street. J Linneman stated he could go and look and see if he could trim some of the branches.

ADJORNMENT: T Hanson

Meeting adjourned.

Minutes are unofficial until approved by the City Council. J Klava City Auditor