

APPROVED

CITY OF EMERADO COUNCIL

201 Main Street, Emerado, ND 58228

PRELIMINARY BUDGET MEETING

7/12/2023 6pm

Roll Call: Hanson, Wynn, Linneman

Mayor Lanes called the Preliminary Budget meeting to order at 6pm.

Review preliminary budget.

REVENUES:

General Property Fund: \$0.

Liquor License—Remains the same at \$5000.

Building Permit—Remains the same at \$2000.

Gaming Permit—Remains the same at \$100.

State Aid—\$20,723.49 taken in so far, projected by end of year \$37,000. 4.5% increase \$39,000

Cigarette Tax—\$354.21 taken in so far, projected by end of year \$708.42. 7% decrease \$600.00.

Water Main Assessment: \$1677.95 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Decrease to \$1000.

Disconnect/Reconnect Fees: \$900 collected so far this year, council voted to put it at \$1000.

Late Fees: 536.98 collected so far this year, council voted to put it at \$1000.

Mowing: \$1700 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Decrease to \$1000.

Infrastructure: 2023 Budget: 38,000. Projected by end of year \$54,956.94. Increase to \$48,000.

Improvement: \$3474.89 taken in so far, projected by end of year \$6949.78. Remain the same at \$6900.

Streetlights: 2023 Budget: 16,800. Projected by end of year \$14,942.58. Decrease to \$13,500.

Vehicle Fund: 2023 Budget: \$2400. Projected by end of year \$11,079.18. 2023 Budgeted \$2400. Increase to \$10,500.

City Hall Collections: 2023 Budget: \$19,500. Projected by end of year \$18,886.32. Decrease to \$18,000

Highway Tax: \$13,651.32 taken in so far, projected by end of year \$27,302.64. 2% decrease \$25,000.

Snow Removal Reimbursement/Legacy Fund: Leave at \$0 as do not know what will be received.

Insurance Reserve: Remains the same at \$500

Back Ground Checks: Leave at \$0 as do not know what will be received.

Public Service Fee: 2023 Budget \$88,900. Projected by end of year \$79,031.60. Decrease to \$78,000

Fines: Remains the same at \$1000.

Telecommunications—Remains the same at \$75.00.

Water Fees: 2023 Budget: \$147,982. Projected by end of year \$183,167.98. Increase to \$175,000.

Water Fill (Tower): Decrease from \$2000 to \$500 as city does not fill pools anymore.

NSF Fee: Leave at \$0 as do not know what will be received.

Sewer Fees: 2023 Budget: \$66,495. Projected by end of year \$75,234.54. Increase to \$70,000.

Sanitation Fees: 2023 Budget: 68,00. Projected by end of 2023 \$67,574.96. 2.4% by Waste Management. Increase to \$68,000.

Mosquito Control: 2023 Budget: \$25,500. Projected by end of year \$23,080.02. Remain the same at \$25,500.

Homestead Credit: Remains the same at \$500.00.

Veteran Credit: Remains the same at \$400.00.

Lagoon Maintenance Fund: 2023 Budget: \$2000. Projected for end of year \$5941.50. Decrease to \$5000.

Prairie Dog Fund: Leave at \$0 as do not know what will be received.

American Rescue Act: Leave at \$0 as do not know what will be received.

EXPENDITURES:

Governing Board: Mayor explained it should be 17 meetings for the year. 2023 Budget: \$8040. Should be increased to \$8100.

Judge: Remain the same at \$2500.

Clerk of Court: 2023 Budget: \$1700. Increase to \$5000.

Auditor: Mayor explained there would be a 3% cost of living raise. And that the raise would need to come out of three funds: General, Water and Sewer fund.

Meetings: Remain the same at \$250.

Mileage: New line item to pay for mileage. Council voted on \$900

Attorney Fees: Remain the same at \$3000.

Assessor: Remains the same at \$700.

Workers Compensation: Remain the same at \$2000.

Audit Fees: Remain the same at \$1200.

Utilities: Remain the same at \$1200.

Printing and Publishing: 2023 Budget: \$500. The cost of printing has gone up and the Larimore Leader is no longer in business so will have to pay higher rates with GF Herald or Northwood Gleaner. Council voted to increase to \$1000.

Dues: Remains the same at \$1000.

Meeting/Workshops: 2023 Budget: \$200. Council voted to increase to \$400.

Office Maintenance: New line item to pay for maintenance in the office such as Marco, Connecting Point. Council voted on \$6000

Office Supplies: Remain the same at \$3000.

Equipment Maintenance: 2023 Budget: \$2500. Council voted to increase to \$6000.

Improvement City: Remains the same at \$5000.

Infrastructure: 2023 Budget: \$11,500. Council voted to decrease to \$5000.

Bank Service Fees: New line item to pay for bank service fees; \$300.

Building & Ground: 2023 Budget: \$12,600. This for fixing stuff around the city and city hall. Council voted to decrease to \$2500.

GF County Tax: Remains the same at \$9000.

Principal ND Public: Remains the same at \$10,000.

Interest ND Public: Remains the same at \$5000.

Admin Fee Public: 2023 Budget: \$100. Council voted to increase to \$300.

Streetlights: 2023 Budget: \$8300. Projected by end of year \$9928. Decrease to \$8500.

Street Repairs: Remain the same at \$15,000.

Snow Removal: Remains the same at \$24,000.

Soc. Sec/ Medicare: Remains the same.

Insurance Building: 2023 Budget: \$1600. Council voted to decrease to \$1500.

Police Budget was tabled until next meeting.

Water Fund:

Utilities (Sewer): Remains the same at \$800.

Mileage: New line item to pay for mileage. Council voted on \$900

Utilities: 2023 Budget: \$2500. Council voted to increase to \$3200.

Water Maintenance Contract: Remains the same at \$18,000.

East Central Regional Water: Remains the same at \$100,000.

Postage: New line item to pay for postage for water bills. Council voted on \$1300.

Water Testing: No budget for 2023. Council voted on \$350.

Utility Locates: Remains the same at \$100.

Improvement: Remains the same at \$7000.

Sewer Fund:

Mileage: New line item to pay for mileage. Council voted on \$900.

Utilities: 2023 Budget: \$2500. Council voted in decrease to \$250.

Sewer Maintenance Contract: Remains the same at \$18,000.

Water Testing: 2023 Budget: \$0. Council voted to increase to \$500.

Improvements: Remains the same at \$10,0000.

Garbage Contract: 2023 Budget: \$62,893. Projected for the year \$67,387.56. 2.4% increase. Council voted to increase to \$70,000.

Roll Off Dumpsters: New line item to pay for Roll off dumpsters: \$4000.


Recycle Dumpster: New line item to pay for Recycling Dumpster: \$1000.

Mosquito Fund: Remains the same at \$10,000.

Second Preliminary Budget Meeting was scheduled for 7/16/2023 at 10am.

Motion to Adjourn: J Linneman.


Jake Lanes/Mayor Date: 9/11/23


Janelle Klava/City Auditor Date: 9/11/23